

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Martin Farrington, Director of City Development		
Contact person:	Rupert Oldfield	Telephone number: (0113) 33 67791	
Subject²:	Call-Off Contract – To support further development of the Transforming Cities Fund (TCF) A61(S) Corridor Improvement Scheme to Outline Business Case (OBC).		
Decision details³:	<p>What decision has been taken?</p> <p>The Head of Transport Planning:</p> <p>a) Confirmed acceptance of additional development funding of £450,000 from the Transforming Cities Fund to support project development of the A61(S) corridor scheme to OBC completion.</p> <p>b) Gave approval for Leeds City Council (LCC), to appoint WSP professional consultancy services via West Yorkshire Combined Authority (WYCA) Strategic Delivery Partner (SDP3) procurement framework on a direct award to support project development to Outline Business Case (OBC) in partnership with WMDC.</p> <p>A brief statement of the reasons for the decision:</p> <p>Approval to enter into the Call-Off contract will allow WSP to continue developing the TCF A61(S) joint corridor improvement scheme and submit the OBC in order to obtain WYCA approval.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision:</p> <p>Agreed at the Joint Project Board with no other alternative options required.</p>		
Affected wards:	Rothwell, Hunslet and Riverside, Ardsley & Robin Hood.		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

Details of consultation undertaken⁴:	Executive Member for Infrastructure and Climate: Briefing held on 12 th January 2023.
	Ward Councillors: All relevant Ward Councillors updated.
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
	Others: Release of additional funding agreed by WYCA Project Appraisal Team (PAT).
Implementation	Officer accountable, and proposed timescales for implementation: WSP due to commence from Jan 2023 with current completion date by Dec 2023.
List of Forthcoming Key Decisions⁷	Date Added to List:
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____
Call In	Is the decision available ⁹ for call-in? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

Approval of Decision	Authorised decision maker ¹⁰ Kate Morris – Head of Transport Planning	
	Signature 	Date 30 January 2023

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.